

Name of meeting: Licensing Panel

Date: Wednesday 9th March 2022, 11.15am, Councill Chambers,

Huddersfield Town Hall, Ramsden Street, Huddersfield.

Title of report: Licensing Act 2003 – Application for the Grant of a Premises

Licence: DD8 Hospitality Ltd, T/A Gordon & Franks Coffee House,

331 Wakefield Road, Denby Dale, Huddersfield, HD8 8RT

Purpose of report: To determine the application

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Not applicable
Date signed off by <u>Strategic Director</u> & name	Fiona Goldsmith – on behalf of Colin Parr Strategic Director (Environment and Climate Change
Is it also signed off by the Service Director (Finance)?	Not applicable
Is it also signed off by the Service Director for Legal Governance and Commissioning?	Not applicable
Cabinet member portfolio	Cllr Will Simpson

Electoral wards affected: Denby Dale

Ward councillors consulted: Cllr Timothy Bamforth

Cllr Will Simpson Cllr Michael Watson

Public or private: Public

GDPR Implications:

GDPR has been considered and appropriate sections of the report have been amended.

1 **Summary**

The purpose of this report is to inform Members of an application for the grant of a premises license, which as a result of representations received, has been referred to this Panel for determination.

2 Information required to take a decision

2.1 Application

- 2.1.1 On 25th January 2022, the Licensing department received an application for the grant of a premises licence for the premises at 331 Wakefield Road, Denby Dale. The application was made by the company DD8 Hospitality Ltd. A copy of this application including photographs and plan may be seen at **Appendix A**.
- 2.1.2 The licensable activities applied for by the applicant were as follows.

Activity	Days	Times
Recorded Music (indoors)	Monday - Wednesday	08:00-16:00
	Thursday - Friday	08:00-19:00
	Saturday - Sunday	09:00 -19:00
Recorded Music (indoors) Thursday, Friday or Saturday	Up to 2 occasions per month for prebooked event nights as background music only.	09:00-22:00
Sale of Alcohol (on sales only)	Monday – Wednesday Thursday - Sunday	12:00-16:00 12:00-19:00
Sale Of Alcohol (on sales only) Thursday, Friday or Saturday	Up to 2 occasions per month for prebooked event nights. Alcohol with a table meal.	12:00-22:00

Two representations have been received from local residents. These representations consider that the following licensing objectives would not be met should this licence be granted:

- Public Safety
- Prevention of Crime and Disorder
- Prevention of Public Nuisance
- Protection of Children from Harm

A copy of these representations can be seen at **Appendix B**

Email received in support of the application copy can be seen at **Appendix C.**

2.2 Licensing Policy

Members considering the application should take note of the Authority's Statement of Licensing Policy, which provides the following guidance on how Members should approach the application and representation:

1.0 - Executive Summary

1.2 In exercising its duties and responsibilities under the terms of the Licensing Act 2003, the Council will operate within the statements and procedures mentioned in this policy statement. Notwithstanding this statement, all applications will be treated on their merits and judged accordingly. The council will have regard to any relevant guidance issued by the Secretary of State in exercising its powers under the Act.

2.0 - Purpose and Scope of the Licensing Policy

2.7 The Licensing Authority recognises that each licence application must be considered on its own individual merits in the context of the four licensing objectives, and that unless relevant representations are received from responsible authority's or interested parties, there is no provision for a Licensing Authority to impose conditions on a licence other than those proposed within an application. Only conditions which have been volunteered by the applicant or which have been determined at a Licensing Panel hearing can be attached to a licence or certificate. If no relevant representations are made in respect of an application, the Licensing Authority is obliged to issue the licence on the terms sought.

Licensing Objectives.

- 1. Public Safety
- 2. Prevention of crime & disorder
- 3. Prevention of public nuisance
- 4. Protection of children from harm

2.3 Secretary of State Guidance

Members also need to consider statutory guidance issued, by the Secretary of State, under Section 182 of the Licensing Act 2003. As the representations relate to all four licensing objectives, Members attention is drawn to Section 2 of this Guidance, the relevant parts of which may be found at **Appendix D**.

3 Implications for the Council

3.1 Working with People

Residents of Kirklees need to be confident that under the Licensing Act 2003 licence holders under the Licensing Act 2003 are in a position to uphold the four licensing objectives. The committee is required to take appropriate and necessary

action against licence holders where they fall short of their duties under the Licensing Act 2003. This will support both the licensing objectives and support the

corporate outcomes of citizens in Kirklees living in cohesive communities, feeling safe and protected from harm.

3.2 Working with Partners

The Council's licensing team work closely with partnering agencies, named 'Responsible Authorities' under the Licensing Act 2003. Responsible authorities include Planning, West Yorkshire Police, Trading Standards, Environmental Health, Fire Service, and Safe Guarding Children team.

3.3 Place Based Working

Working closely with Responsible Authorities the Licensing Authority can address issues within the districts that make up Kirklees.

3.4 Improving outcomes for children

A key objective of the Licensing Act is the protection of children from harm, and any decision made by the Council, in its capacity as Licensing Authority, will have to have regard to this objective.

3.5 Other (e.g. Legal/Financial or Human Resources)

In determining the application Members should have regard to the Authority's licensing policy statement and the Secretary of State's Guidance. The applicant or any other person who made relevant representations in relation to the application have a right of appeal to the Magistrates' court.

4 Consultees and their opinions

Consultation has taken place in accordance with the Act.

Environmental Health response:

Environmental Health have recommended that a condition be placed on the premises licence. This condition has been agreed by the applicant.

The additional condition agreed is that alcohol is to be served with a table meal only.

Planning response:

With the changes in 2021 to the use classes order, the change from a bridal shop to a café does not require a change of use as both uses now fall within class E. There are no conditions relating to the use which would have restricted the hours of operation

Consultee's responses can be seen at **Appendix E.**

5 Next steps and timelines

- 5.1 When determining the application Members, having had regard to the representation, may take such steps as they consider appropriate for the promotion of the licensing objectives. The steps are
 - grant the application,
 - grant the application with the appropriate conditions,
 - exclude from the scope of the licence any of the licensable activities which relate to this application, or
 - reject the application
- 5.2 Findings on any issues of fact should be on the balance of probability.
- 5.3 In arriving at a decision Members must have regard to the relevant provisions of statutory guidance and the licensing policy statement and reasons must be given for any departure.
- 5.4 The decision should be based on the individual merits of the application.

6 Officer recommendations and reasons

6.1 Members of the Panel are requested to determine the application

7 Cabinet portfolio holder's recommendations

Not applicable

8 Contact officer

Rox Javaid, Licensing Officer, Licensing Service

Tel: 01484 221000 ext. 70545

Email: rox.javaid@kirklees.gov.uk

9 Background Papers and History of Decisions

- 9.1 Appendix A Application for the Grant of a Premise Licence from DD8 Hospitality Ltd, Gordon & Franks, photos and plan of premises.
- 9.2 Appendix B Representations from Local Residents
- 9.3 Appendix C Email in support of the application
- 9.4 Appendix D Secretary of State Guidance
- 9.5 Appendix E Consultees Response

10 Service Director responsible

Katherine Armitage Service Director – Environment and Climate Change

Tel: 01484 221000

Email: Katherine.armitage@kirklees.gov.uk

Application for a premises licence to be granted under the Licensing Act 2003 PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST APPENDIX A

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

#We DD8 Hospitality Ltd T/A Gordon & Franks Coffee House
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

description Gordon &	Franks Coffee House field Road	survey map	reference or
Post town	Denby Dale	Postcode	HD8 8RT

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£10,000

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

a)	an individual or individuals *] pl	ease complete section (A)
b)	a person other than an individual *		
i	as a limited company/limited liability partnership	\boxtimes	please complete section (B)
ii iii	as a partnership (other than limited as an unincorporated association or		please complete section (B) liability) please complete section (B) iv
	other (for example a statutory		corporation) please complete section
	(B) c) a recognised club please		complete section (B)
d) e)	a charity please complete section the proprietor of an educational (B)	on	(B) establishment please complete section
f)	a health service body please		complete section (B)
g)	a person who is registered under Pa Care Standards Act 2000 (c14) in re hospital in Wales	espect	of an independent
ga) a B)	person who is registered under Chap	oter 2 o	f please complete section
-,	Part 1 of the Health and Social Care the meaning of that Part) in an indep England		`
h)	the chief officer of police of a police f England and Wales	force ir	please complete section (B)
	you are applying as a person describe box below):	ed in (a	or (b) please confirm (by ticking yes to
	n carrying on or proposing to carry on a emises for licensable activities; or I am		
	statutory function or a function	n disch	narged by virtue of Her Majesty's
pre	rogative		

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr 🗌	Mrs		Miss			Ms			Title (for ple, Rev)	
Surname						Fi	rst na	mes		
Date of birt	h		Ιa	am 18	years	old c	or ove	r 🔲	Please tick	yes
Nationality										
Current residuaddress if dipremises add	fferent fi	rom								
Post town								P	Postcode	
Daytime co	ntact tel	epho	ne numb	er						
E-mail addı (optional)	ress									
	vice), th	e 9-d								ne right to work service (please see
SECOND I	Mrs	DUA	Miss		NT ((if ap	plica	Other	Title (for ple, Rev)	
Surname						Fi	rst na		, , ,	
Date of birt	h			Los	m 10 s	Voore.	old or	OXION	Dlag	se tick yes
Nationality	П			1 a	1110	years	old of	over	Fiea	se tick yes
Where appli	vice), th	e 9-d								ne right to work service: (please see
Current residential address if different from premises address										
Post town										I
								F	Postcode	
Daytime co	ntact tel	epho	ne numb	er				F	Postcode	

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name DD8 Hospitality Ltd T/A Gordon & Franks Coffee House
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.) Ltd Company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?	DD MM YYYY 0 1032022
If you wish the licence to be valid only for a limited do you want it to end?	DD MM YYYY period, when
Please give a general description of the premises (p	lease read guidance note 1)
Detached Building on main road through Denby Dale running as a coffee house serving food & drink. Sea upstairs. No outdoor seating area. Intention is to add to our menu and open for pre-booked events Thursdrink (including alcoholic beverages) to seated gues proximity to housing and the local pub, we would located occasions per month.	ting space downstairs for 14 & 10 d small selection of alcoholic beverages – Sat as required, serving food and ts. With it's village location and close
If 5,000 or more people are expected to attend the any one time, please state the number expected to attend	premises at
What licensable activities do you intend to carry on fro	om the premises?
(please see sections 1 and 14 and Schedules 1 and 2	2 to the Licensing Act 2003)
	Please tick all that

Pro	vision of regulated entertainment (please read guidance note 2)					
		apply				
a)	plays (if ticking yes, fill in box A)					
b)	films (if ticking yes, fill in box B)					
c)	indoor sporting events (if ticking yes, fill in box C)					
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)					
e)	live music (if ticking yes, fill in box E)					
f)	recorded music (if ticking yes, fill in box F)	\boxtimes				
g)	performances of dance (if ticking yes, fill in box G)					
	anything of a similar description to that falling within (e), (f) or (g)					
h)	(if ticking yes, fill in box H)					
Pro	Provision of late night refreshment (if ticking yes, fill in box I)					
<u>Sur</u>	Supply of alcohol (if ticking yes, fill in box J) □					

In all cases complete boxes K, L and M

Plays Standard days and timings (please			Will the performance of a play take place indoors or outdoors or both – please tick	Indoors	
read (guidanc	e note	(please read guidance note 3)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (pleasuidance note 4)	ise read	
Tue					
Wed			State any seasonal variations for per (please read guidance note 5)	rforming pl	<u>ays</u>
Thur					
Fri			Non standard timings. Where you in the premises for the performance of different times to those listed in the	plays at	<u>e</u>
Sat			the left, please list (please read guida	ince note 6)	
Sun					

Films Standard days and			Will the exhibition of films take place indoors or outdoors or both please tick	Indoors	
_	timings (please read guidance note 7)		(please read guidance note 3)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (plea guidance note 4)	se read	
Tue					
Wed			State any seasonal variations for the films (please read guidance note 5)	exhibition	of
Thur					
Fri			Non standard timings. Where you in the premises for the exhibition of fill different times to those listed in the	ms at	
Sat			the left, please list (please read guida	nce note 6)	
Sun					

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on
Fri			the left, please list (please read guidance note 6)
Sat			
Sun			

wrest	rtainments		Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick	Indoors	
Stand timing read	entertainments Standard days and timings (please read guidance note 7)		(please read guidance note 3)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please guidance note 4)	ase read	
Tue					
Wed			State any seasonal variations for boom or wrestling entertainment (please requidance note 5)		
Thur			,		
Fri			Non standard timings. Where you in the premises for boxing or wrestling entertainment at different times to the	l nose listed	
Sat			the column on the left, please list (please list) (please	ease read	
Sun					

Stand	music dard days timings		Will the performance of live music take place indoors or outdoors or both – please tick	Indoors	
(pleas	mings se read nce not	e 7)	(please read guidance note 3)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (plea guidance note 4)	se read	
Tue					
Wed			State any seasonal variations for the of live music (please read guidance no		<u>ice</u>
Thur					
Fri			Non standard timings. Where you in the premises for the performance of different times to those listed in the	live music column on	_
Sat			the left, please list (please read guida	nce note 6)	
Sun					

Stand	rded m lard day as (plea	s and	Will the playing of recorded music take place indoors or outdoors or both – please tick	Indoors	\boxtimes
	guidand		(please read guidance note 3)	Outdoors	
Day	Start	Finish		Both	
Mon	0800	1600	Please give further details here (please guidance note 4) Background music only through 2 small		
Tue	0800	1600	powered speakers.		
Wed	0800	1600	State any seasonal variations for the recorded music (please read guidance)		
Thur	0800	1900			
Fri	0800	1900	Non standard timings. Where you in the premises for the playing of recordifferent times to those listed in the	rded music column on	at
Sat	0900	1900	the left, please list (please read guida 0900 to 2200 on up to 2 occasions per prebooked event nights as background a Thursday, Friday or Saturday	month for	on
Sun	0900	1900	a mursuay, muay or Saturday		

danc	ormances of e dard days and		Will the performance of dance take place indoors or outdoors or both	Indoors		
timing read	gs (please		nings (please read guidance note 3)		Outdoors	
Day	Start	Finish		Both		
Mon			Please give further details here (plea guidance note 4)	se read		
Tue						
Wed			State any seasonal variations for the of dance (please read guidance note 5		<u>ice</u>	
Thur						
Fri			Non standard timings. Where you in the premises for the performance of different times to those listed in the	dance at		
Sat			the left, please list (please read guida	ince note 6)		
Sun						

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)		ription g) or /s and se	Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both –	Indoors	
Mon			please tick (please read guidance	Outdoors	
			note 3)	Both	
Tue Wed			Please give further details here (plea guidance note 4)	se read	
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read		
Sun			guidance note 6)		

refres	night shment dard days		Will the provision of late night refreshment take place indoors or outdoors or both – please tick	Indoors	
and ti (pleas	mings se read nce not		(please read guidance note 3)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (plea guidance note 4)	se read	
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (read guidance note 5)	_	
Thur					
Fri			Non standard timings. Where you in the premises for the provision of late refreshment at different times, to the	e night ose listed ir	
Sat			the column on the left, please list (please list) guidance note 6)	ease read	
Sun					

Stand	dard days and gs (please		Supply of alcohol Standard days and timings (please read guidance note		Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises Off the	
7) Day	Start	Finish		premises Both			
					Ш		
Mon	1200	1600	State any seasonal variations for the alcohol (please read guidance note 5)	supply of			
Tue	1200	1600					
Wed	1200	1600					
Thur	1200	1900	Non standard timings. Where you in the premises for the supply of alcoh different times to those listed in the	ol at			
Fri	1200	1900	the left, please list (please read guida 1200 to 2200 on up to 2 occasions per seated guests with food.	nce note 6)			
Sat	1200	1900	3				
Sun	1200	1900					

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Name
Date of birth
Address
Postcode Postcode
Personal licence number (if known)
Issuing licensing authority (if known)

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

are o publidays (pleas	Hours premises are open to the public Standard days and timings please read guidance note 7)		State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	0800	1600	
Tue	0800	1600	
Wed	0800	1600	
			Non standard timings. Where you intend the
Thur	0800	1900	<u>times from those listed in the column on the</u> <u>left, please list</u> (please read guidance note 6) 0800
Fri	0800	1900	to 2200 on up to 2 occasions per month.
Sat	0900	1900	
Sun	0900	1900	

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

By ensuring that team members are recruited with the relevant experience, are aware of the license conditions and have their training updated where necessary. We have created a bespoke training document which ensures our team are aware of and proactively promoting the four licensing objectives. We are a seated only premise with a capacity of just 24 & will ensure this capacity is controlled at all times. We will create an intimate setting to enjoy alcohol with food which will naturally control consumption but also attract guests looking for such a setting & are unlikely to challenge of licensing objectives in the way a pub/gin/wine bar would.

b) The prevention of crime and disorder

Having knowledge of breaches to licensing conditions authorised activities & the hours we operate. All alcohol will be served to guests seated with food. Late night events will be limited to only 2 occasions a month and be sold as a pre-booked event or as a per-booked ticketed event.

Any criminal offences are reported to the police No anti social behaviour will be tolerated.

Appropriate signage will be installed to ask all guests departing the premises to do so in a respectful manner.

c) Public safety

We will ensure there is no overcrowding in the venue & guests are seated when enjoying beverages with food.

Guests departing the venue will be asked to do so quietly & respectfully.

Control of Fire Issues - these will be reported to the fire service

Any public being hurt in an accident, is offered medical attention and relevant forms completed and reported

Control of Food safety, Health & Safety in general will continue to be observed as part of our internal policy.

d) The prevention of public nuisance

Keeping attendance to any late-night events to our seated capacity of 24 guests. Control of any noise from the venue – music will only be via two small speakers which serve to provide low level background music. Signage will direct people as the appropriate manner in which to depart the building and staff will carry out regular checks to ensure litter is controlled & any smokers are acting responsibly.

Removal of any rubbish from the venue after 7pm will not be allowed to ensure any disturbance to local residents is avoided.

Any line of sight to 1st floor windows (& above) in the two properties directly opposite the premise will be blocked using blinds, curtains &/or frosted glass when post 7pm events are being hosted.

e) The protection of children from harm

The protection of children from moral, psychological and physical harm will be upheld by our team at all times. Staff will be trained to require photo identification from any guests attending an evening event to provide photo ID. We will keep a record of any refusals in a designated refusals book. As previously stated, any line of sight to 1st floor windows (& above) in the two properties directly opposite the premise will be blocked using blinds, curtains &/or frosted glass when post 7pm events are being hosted.

Checklist:

Please tick to indicate agreement

_	I have made or enclosed payment of the fee. I have enclosed the		plan of the	е
ļ	oremises.			
	I have sent copies of this application and the plan to responsible and	\boxtimes	authorities	S
•	others where applicable.			
•	I have enclosed the consent form completed by the individual I wish designated premises supervisor, if applicable.	\boxtimes	to be	
	I understand that I must now advertise my application.			
•	I understand that if I do not comply with the above requirements my a	appli	cation will	be
reje	cted.			
[Åp	pplicable to all individual applicants, including those in a partnership we limited liability partnership, but not companies or limited liability partnership, have included documents demonstrating my entitlement to work in the Kingdom or my share code issued by the Home Office online right to checking service (please read note 15).	ersh ne U	nips] I nite <u>d</u>	а

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the
	entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
	The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	
Capacity	Director

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

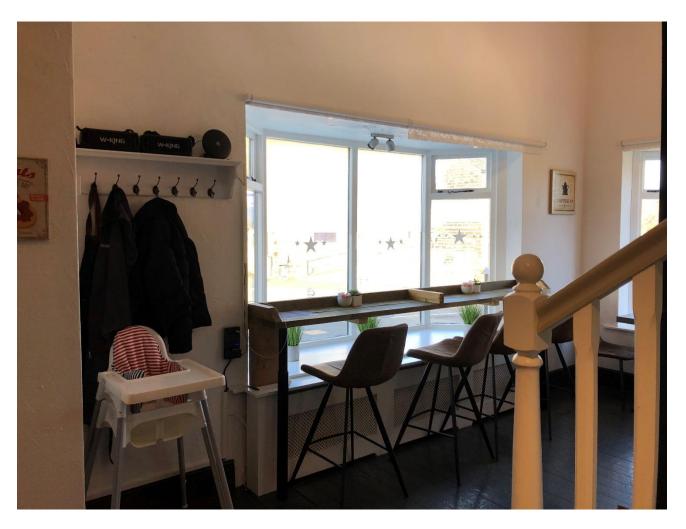
Signature	
Date	
Capacity	

correspo	•	ously given) and postal address for n this application (please read guidanc
Post		Postcode
town		
Telephor any)	ne number (if	
•	uld prefer us to corresp (optional) info@gordon	oond with you by e-mail, your e-mail

APPENDIX A PHOTOS

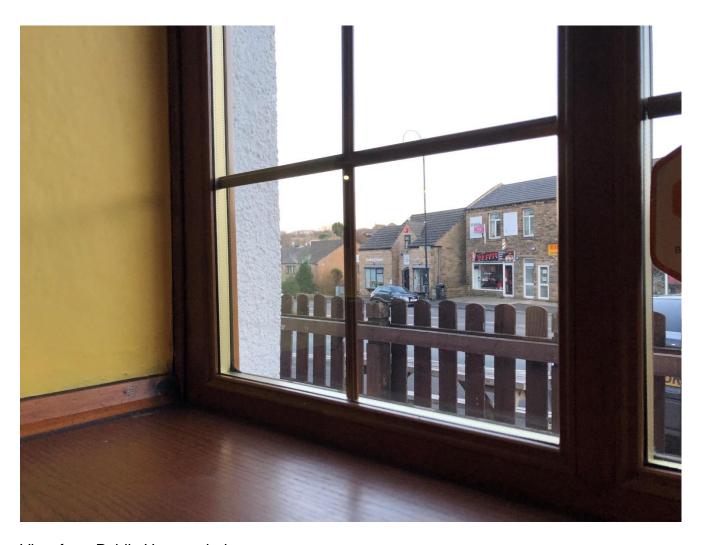
Photographs from Gordon & Franks Coffee House











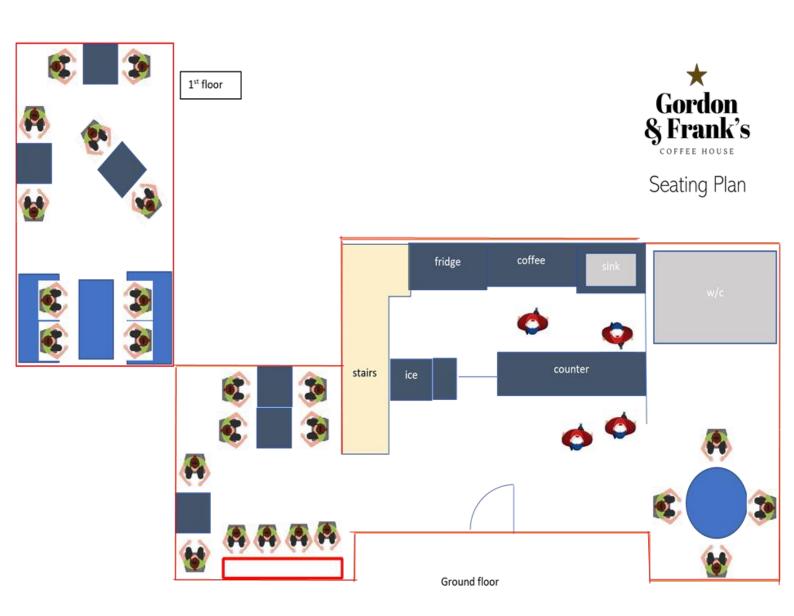
View from Public House window





Photo 8





From: APPENDIX B

Sent: 14 February 2022 16:22

To: Rox Javaid < Rox. Javaid @ kirklees.gov.uk >

Subject: Re: Gordon & Franks, Denby Dale, Hudderfield

CAUTION: External email. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Rox

Many thanks for your prompt response regarding this application and updating me on the revised application. I appreciate the owner wants to open his business hours longer and later to be more profitable however I still strongly oppose the revised application on the following grounds:

Protection of children from harm/Public Safety & Prevention of Public Nuisance

I have a daughter and my neighbour has a and daughter. The ground floor windows on this property are all large bay windows designed previously to allow people to look at window displays. The large window directly opposite my bedroom and kitchen window used to house 3 full sized mannequins for displaying wedding dresses. With the change of use this window now houses a breakfast bar with raised seating for 4 customers to look directly across at my windows. This is unacceptable and at this moment in time I find it uncomfortable having people staring across at my windows. It feels like living in a goldfish bowl. The current opening hours 8am to 4pm allow any random person to sit in this window (or 4 people at a time) and stare across. I have taken many photos of people doing exactly that, staring out of the window. At present this is 8 hours a day. You are asking this to be acceptable 11 hours a day, four days a week. I am sure under the Human Rights Act of 1998 a person has a right to privacy whilst going about their daily business, especially within their own property.

I ask how would you like to open you curtains in the morning to see people staring across at you, coming home from work and find different people staring at you until 7pm at night? The bay window is huge as was not designed for this purpose.

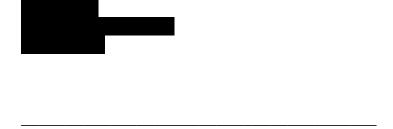
The first floor window which is smaller has another view of my bedroom window. This would not be a problem if the glass was frosted. Curtains are unacceptable as any peeping tom can pull back a curtain.

Regarding opening till 10pm twice a month, even worse... open 13 hours so people can stare across. You've got to be kidding me. The location of the property so close to peoples homes makes this completely unsuitable for this purpose. Denby Dale is a small village with 1 high street running through it, there are no other businesses on the high street that have large bay windows with raised breakfast bar style seating directly overlooking private dwellings. How did this this pass planning?

I did receive a generic mailer from Gordon & Franks on 24th January saying they are wanting to 'respect the strong opinions of local residents'. I hope they are and I hope Kirklees Council are also prepared to respect the residents opinions. I have seen 5 businesses come and go in the last 10 years from the property they are renting and hold little hope for the current lease holder as they chop and change their business strategy.

Please contact me if you require further information or clarification.

Yours Sincerely





Licensing Act 2003 APPENDIX B REPRESENTATION FORM FROM INTERESTED PARTIES

This representation is made by an Interested Party in the vicinity of the premises to be licensed as detailed below

Your name/organisation name/name of	
body you represent (see note 3)	
Organisation name/name of body you represent (if appropriate) (see note 3)	
Postal and email address	
Contact telephone number	
Name of the premises you are making a representation about	Gordon and Franks Coffee House
Address of the premises you are making a representation about.	331 Wakefield Road, Denby Dale, HD88RT

Your representation must relate to one of the four Licensing Objectives (see note 4)

Licensing Objective	Yes Or No	Please detail the evidence supporting your representation or the reason for your representation. Please use separate sheets if necessary
To prevent crime and disorder	Yes	People under the influence of alcohol or often noisier and commit petty crime such as damage to vehicles and littering. The premises are in what is currently a predominately quiet residential area.
Public safety	Yes	The door of the premises opens straight onto the pavement of a busy road. Smokers tend to congregate outside and, as there is very little outdoor space, would force pedestrians into the road or possibly fall into the road themselves if under the influence of alcohol. There is no private parking and limited on street parking close by.
To prevent public nuisance	Yes	There are very limited outdoor areas for smokers. This is likely to lead to smokers and others congregating on the pavement outside the premises, causing noise and difficulties for those wanting to pass by. Noise levels will increase from this or from inside the premises if windows are left open. The building is adjacent to and opposite residential properties and has not been and is not designed to be a pub or bar. There is a pub and club close by so drinkers are already well catered for. There is another pub which is currently unoccupied which is much better suited for drinkers.
To protect children from harm	Yes	From the windows and directly outside the premises there is a clear view to the windows of rooms

Please suggest any conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. **	That the license be conditioned such that the window(s) with a direct view of the property be covered during the opening hours

Signed:	Date:	21st February 2022
0		,

-----Original Message-----

From:

Sent: 22 February 2022 22:47

To: Licensing < Licensing @ kirklees.gov.uk>

Cc: ______ Mark Eastwood <mark.eastwood.mp@parliament.uk>;

richard.woodhead1@westyorkshire.pnn.police.uk

Subject: Support Premise License Application Gordon & Franks Coffee House Denby Dale

Dear Sirs

I am writing to support the premise license application for Gordon & Franks Coffee House, 331 Wakefield Road, Denby Dale, HD8 8RT.

I am sure you will agree it is important to a community to have retail, grocery, commercial, education and hospitality services to ensure that the local economy is sustainable and enriches the lives of those living within the area. Never has it been more important for communities to be supportive, provide wellbeing and provide safe havens for people to gather. Often social hubs provide these places and enable to the lonely, vulnerable, families and young adults to gather and make connections.

Hospitality venues such as Gordon & Franks are in demand as they prefer an alternative to a Pub environment or a busy large restaurant which are in abundance throughout Kirklees. This local start up business has provided a much-needed hub for all generations to meet and enjoy social time. Importantly the business has supported employment within the community and provided training initiatives to young workers in their first job roles. Their application to adopt a premise license will surely be supported by the council to further enable the business to provide an extended offer, on occasion, to provide variety of offer and encourage more of the community to meet socially in a sit-down limited capacity space.

As always, a small minority of local residents oppose the plans which appear to be vexatious with no real merit or substance and surely would not be considered a valid representation. The owners of Gordon & Franks have amended their application to appease the objections but also to set out honestly how they intend to trade.

As you are aware it is always the responsibility of the premise license holder and the Designated Premise Supervisor to ensure that the 5 licensing objectives are upheld at all times and if breeched would result in revocation of the license and as a result business failure. The objections suggest that the license holder would immediately breech these objectives. Why would they? If we believed that every new premise license holder did so then we would not have the wealth of hospitality venues across the borough which trade safely, responsibly and serve the interests of their community.

I hope the council, EHO, Police and local MP will support this exciting independent new venture. I would be prepared to provide a testimonial or represent the application at any form of hearing on behalf of the community.

Your Sincerely

APPENDIX D

<u>Relevant Sections of Secretary of State Guidance – Under Section 182 of Licensing Act 2003</u>

Public safety

- 2.7 Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning. Conditions relating to public safety may also promote the crime and disorder objective as noted above. There will of course be occasions when a public safety condition could incidentally benefit a person's health more generally, but it should not be the purpose of the condition as this would be outside the licensing authority's powers (be ultra vires) under the 2003 Act. Conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.
- 2.8 A number of matters should be considered in relation to public safety. These may include:
- Fire safety;
- Ensuring appropriate access for emergency services such as ambulances:
- Good communication with local authorities and emergency services, for example communications networks with the police and signing up for local incident alerts (see paragraph 2.4 above);
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits;
- Ensuring the safety of people when leaving the premises (for example, through the provision of information on late-night transportation);
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles;
- Ensuring appropriate limits on the maximum capacity of the premises (see paragraphs 2.12-2.13, and Chapter 10; and
- Considering the use of CCTV in and around the premises (as noted in paragraph 2.3 above, this may also assist with promoting the crime and disorder objective).
- 2.9 The measures that are appropriate to promote public safety will vary between premises and the matters listed above may not apply in all cases. As set out in Chapter 8 (8.38-8.46), applicants should consider when making their application which steps it is appropriate to take to promote the public safety objective and demonstrate how they achieve that.

- 2.10 Licence holders should make provision to ensure that premises users safely leave their premises. Measures that may assist include: Providing information on the premises of local taxi companies who can provide safe transportation home; and Ensuring adequate lighting outside the premises, particularly on paths leading to and from the premises and in car parks.
- 2.11 Where there is a requirement in other legislation for premises open to the public or for employers to possess certificates attesting to the safety or satisfactory nature of certain equipment or fixtures on the premises, it would be inappropriate for a licensing condition to require possession of such a certificate. However, it would be permissible to require as a condition of a licence or certificate, if appropriate, checks on this equipment to be conducted at specified intervals and for evidence of these checks to be retained by the premises licence holder or club provided this does not duplicate or gold-plate a requirement in other legislation. Similarly, it would be permissible for licensing authorities, if they receive relevant representations from responsible authorities or any other persons, to attach conditions which require equipment of particular standards to be maintained on the premises. Responsible authorities such as health and safety authorities should therefore make their expectations clear in this respect to enable prospective licence holders or clubs to prepare effective operating schedules and club operating schedules.
- 2.12 "Safe capacities" should only be imposed where appropriate for the promotion of public safety or the prevention of disorder on the relevant premises. For example, if a capacity has been imposed through other legislation, it would be inappropriate to reproduce it in a premises licence. Indeed, it would also be wrong to lay down conditions which conflict with other legal requirements. However, if no safe capacity has been imposed through other legislation, a responsible authority may consider it appropriate for a new capacity to be attached to the premises which would apply at any material time when the licensable activities are taking place and make representations to that effect. For example, in certain circumstances, capacity limits may be appropriate in preventing disorder, as overcrowded venues can increase the risks of crowds becoming frustrated and hostile.
- 2.13 The permitted capacity is a limit on the number of persons who may be on the premises at any time, following a recommendation by the relevant fire and rescue authority under the Regulatory Reform (Fire Safety) Order 2005. For any application for a premises licence or club premises certificate for premises without an existing permitted capacity where the applicant wishes to take advantage of the special provisions set out in section 177 of the 2003 Act1, the applicant should conduct their own risk assessment as to the appropriate capacity of the premises. They should send their recommendation to the fire and rescue authority which will consider it and decide what the "permitted capacity" of those premises should be.
- 2.14 Public safety may include the safety of performers appearing at any premises, but does not extend to the prevention of injury from participation in a boxing or wrestling entertainment.

Crime and disorder

2.1 Licensing authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).

In the exercise of their functions, licensing authorities should seek to co-operate with the Security Industry Authority ("SIA") as far as possible and consider adding relevant conditions to licences where appropriate. The SIA also plays an important role in preventing crime and disorder by ensuring that door supervisors are properly licensed and, in partnership with police and other agencies, that security companies are not being used as fronts for serious and organised criminal activity. This may include making specific enquiries or visiting premises through intelligence led operations in conjunction with the police, local authorities and other partner agencies. Similarly, the provision of requirements for door supervision may be appropriate to ensure that people who are drunk, drug dealers or people carrying firearms do not enter the premises and ensuring that the police are kept informed.

2.3 Conditions should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers.

But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.

- 2.4 The inclusion of radio links and ring-round phone systems should be considered an appropriate condition for public houses, bars and nightclubs operating in city and town centre leisure areas with a high density of licensed premises. These systems allow managers of licensed premises to communicate instantly with the police and facilitate a rapid response to any disorder which may be endangering the customers and staff on the premises.
- 2.5 Conditions relating to the management competency of designated premises supervisors should not normally be attached to premises licences. It will normally be the responsibility of the premises licence holder as an employer, and not the licensing authority, to ensure that the managers appointed at the premises are competent and appropriately trained. The designated premises supervisor is the key person who will usually be responsible for the day to day management of the premises by the premises licence holder, including the prevention of disorder. A condition of this kind may only be justified as appropriate in rare circumstances where it can be demonstrated that, in the circumstances associated with particular premises, poor management competency could give rise to issues of crime and disorder and public safety. Revised Guidance issued under section 182 of the Licensing Act 2003.
- 2.6 The prevention of crime includes the prevention of immigration crime including the prevention of illegal working in licensed premises. Licensing authorities should work with Home Office Immigration Enforcement, as well as the police, in respect of these matters. Licence conditions that are considered appropriate for the prevention of illegal working in licensed premises might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check are retained at the licensed premises.

Public nuisance

- 2.15 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.
- 2.16 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises.

Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.

2.17 Conditions relating to noise nuisance will usually concern steps appropriate to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time, or persons are not permitted in garden areas of the premises after a certain time.

More sophisticated measures like the installation of acoustic curtains or rubber speaker mounts to mitigate sound escape from the premises may be appropriate. However, conditions in relation to live or recorded music may not be enforceable in circumstances where the entertainment activity itself is not licensable (see chapter 16). Any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises and its licensable activities. Licensing authorities should avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are expensive to purchase and install and are likely to be a considerable burden for smaller venues.

- 2.18 As with all conditions, those relating to noise nuisance may not be appropriate in certain circumstances where provisions in other legislation adequately protect those living in the area of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be appropriate.
- 2.19 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11 pm and 8 am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.

- 2.20 Measures to control light pollution will also require careful thought. Bright lighting outside premises which is considered appropriate to prevent crime and disorder may itself give rise to light pollution for some neighbours. Applicants, licensing authorities and responsible authorities will need to balance these issues.
- 2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in antisocial behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area, or that, if they wish to smoke, to do so at designated places on the premises instead of outside, and to respect the rights of people living nearby to a peaceful night.

Protection of children from harm

- 2.22 The protection of children from harm includes the protection of children from moral, psychological and physical harm. This includes not only protecting children from the harms associated directly with alcohol consumption but also wider harms such as exposure to strong language and sexual expletives (for example, in the context of exposure to certain films or adult entertainment). Licensing authorities must also consider the need to protect children from sexual exploitation when undertaking licensing functions.
- 2.23 The Government believes that it is completely unacceptable to sellalcohol to children. Conditions relating to the access of children where alcohol is sold and which are appropriate to protect them from harm should be carefully considered. Moreover, conditions restricting the access of children to premises should be strongly considered in circumstances where:
- · adult entertainment is provided.
- a member or members of the current management have been convicted for serving alcohol to minors or with a reputation for allowing underage drinking (other than in the context of the exemption in the 2003 Act relating to 16 and 17 year olds consuming beer, wine and cider when accompanied by an adult during a table meal);
- it is known that unaccompanied children have been allowed access;
- there is a known association with drug taking or dealing; or
- in some cases, the premises are used exclusively or primarily for the sale of alcohol for consumption on the premises.

2.24 It is also possible that activities, such as adult entertainment, may take place at certain

times on premises but not at other times. For example, premises may operate as a café bar during the day providing meals for families but also provide entertainment with a sexual content after 8.00pm. It is not possible to give an exhaustive list of what amounts

to entertainment or services of an adult or sexual nature. Applicants, responsible Revised Guidance issued under section 182 of the Licensing Act 2003 I 11 authorities and licensing authorities will need to consider this point carefully. This would broadly include topless bar staff, striptease, lap-, table- or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism,

or entertainment involving strong and offensive language.

- 2.25 Applicants must be clear in their operating schedules about the activities and times at which the events would take place to help determine when it is not appropriate for children to enter the premises. Consideration should also be given to the proximity of premises to schools and youth clubs so that applicants take appropriate steps to ensure that advertising relating to their premises, or relating to events at their premises, is not displayed at a time when children are likely to be near the premises.
- 2.26 Licensing authorities and responsible authorities should expect applicants, when preparing an operating schedule or club operating schedule, to set out the steps to be taken to protect children from harm when on the premises.
- 2.27 Conditions, where they are appropriate, should reflect the licensable activities taking place on the premises. In addition to the mandatory condition regarding age verification, other conditions relating to the protection of children from harm can include:
- restrictions on the hours when children may be present;
- restrictions or exclusions on the presence of children under certain ages when particular specified activities are taking place;
- restrictions on the parts of the premises to which children may have access;
- age restrictions (below 18);
- restrictions or exclusions when certain activities are taking place;
- requirements for an accompanying adult (including for example, a combination of requirements which provide that children under a particular age must be

accompanied by an adult); and

- full exclusion of people under 18 from the premises when any licensable activities are taking place.
- 2.28 Please see also Chapter 10 for details about the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010.
- 2.29 Licensing authorities should give considerable weight to representations about child protection matters. In addition to the responsible authority whose functions relate directly to child protection, the Director of Public Health may also have access to relevant evidence to inform such representations. These representations may include, amongst other things, the use of health data about the harms that alcohol can cause to underage drinkers. Where a responsible authority, or other person, presents evidence to the licensing authority linking specific premises with harms to children (such as ambulance data or emergency department attendances by persons under 18 years old with alcohol- related illnesses or injuries) this evidence should be considered, and the licensing authority should also consider what action is appropriate to ensure this license in areas where evidence is presented on high levels of alcohol-related harms in persons aged under 18, it is recommended that the licensing authority considers what conditions may be appropriate to ensure that this objective is promoted effectively.
- 2.30 The 2003 Act provides that, where a premises licence or club premises certificate 12 | Revised Guidance issued under section 182 of the Licensing Act 2003 authorises the exhibition of a film, it must include a condition requiring the admission of children to films to be restricted in accordance with recommendations given either by a body designated under section 4 of the Video Recordings Act 1984 specified in the licence (the British Board of Film Classification is currently the only body which has been so designated) or by the licensing authority itself. Further details are given in Chapter 10.
- 2.31 Theatres may present a range of diverse activities and entertainment including, for example, variety shows incorporating adult entertainment. It is appropriate in these cases for a licensing authority to consider restricting the admission of children in such circumstances. Entertainments may also be presented at theatres specifically for children. It will be appropriate to consider whether a condition should be attached to a premises licence or club premises certificate which requires the presence of a sufficient number of adult staff on the premises to ensure the wellbeing of the children during any emergency.

Licensing Act 2003 Response to Building Control & Licensing Service From Environmental Health

Reference:	WK202202898 (& WK/202143259 a previous application)
Premises:	Gordon and Franks Coffee House, 331 Wakefield Road, Denby Dale, Huddersfield, HD8 8RT

Licensable Activity (place X in relevant box)			
Sale by retail of Alcohol	x	Provision of regulated entertainment	x
Provision of entertainment facilities (music, dancing, etc)		Provision of late night refreshment	

OBSERVATIONS			
Public Sa	fety	No observations.	
Date:	27.01.2022 & 29.12.2021	Officer/Ext: Mark Chapman ext 70876	
Prevention Nuisance	n of Public	Please can you consider the comments below that I originally made on 29.12.2021. Please can you condition the premises licence to limit the sale of alcohol within the inside parts of the premises/building, as specified in the application form, the plan of the building outlined in Red, and the Layout Plan which indicates only the use of the inside of the premises to serve alcohol, and the hours in the application to alcohol be conditioned with the additional condition of Alcohol served with a table meal only, and otherwise the activity has the potential for nuisance due to the close proximity to residential dwellings.	
Date:	28 February 2022 & 29 December 2021	Officer/Ext:	Mark Chapman 01484 221000 x70876

APPENDIX E

EMAIL PLANNING 16.2.2022

OFFICIAL - SENSITIVE

Good Morning Rox,

331 WAKEFIELD ROAD, DENBY DALE, HUDDERSFIELD, HD8 8RT

With the changes in 2021 to the use classes order, the change from a bridal shop to a café does not require a change of use as both uses now fall within class E. There are no conditions relating to the use which would have restricted the hours of operation.

Regards & Stay Safe

Jennie Booth
Planner – Development Management
Growth and Regeneration – Planning & Development
PO Box B93
Huddersfield
HD1 2 JR